



DIVISION OF BUSINESS

ACCOUNTING

ASSOCIATE OF SCIENCE DEGREE

The Associate of Science Degree in Accounting program prepares students for employment and advancement opportunities in business and industry such as financial institutions, hospitals, manufacturing and construction companies, wholesale and retail companies, transportation, utilities, educational institutions, all levels of government and the military. Entry-level employment opportunities include positions in general bookkeeping, accounts receivable/payable, payroll, income tax preparation, cost accounting and auditing. Accounting Majors intending to obtain a bachelor's degree in Accounting should refer to the Business Administration transfer curriculum.

To acquire the **Associate of Science Degree in Accounting**, students must complete the required major courses below with a grade of "C" or better along with one of the following:

- o RHC GE and Proficiency requirements
- o CSU GE (California State University General Education Breadth)
- o IGETC (Intersegmental General Education Transfer Curriculum)

Required Courses		Units	N	IP	C
ACCT 101/H	Financial Accounting/*Honors	4			
ACCT 102/H	*Managerial Accounting/*Honors	4			
ACCT 103	Payroll Accounting	3			
ACCT 106	Computerized Accounting	3			
ACCT 203	*Introduction to Cost Accounting	3			
BUSL 110	Legal Environment of Business	3			
CIT 117	Microsoft Excel	3			
MGMT 101	Introduction to Business	3			
ENGL 101	*College Composition and Research	3.5			
Or					
MGMT 108	Business Writing	3			
Choose a minimum of 6 units from the following:					
ACCT 104	*Introduction to Governmental and Not-For-Profit Accounting	3			
ACCT 105	Income Tax Accounting	4			
ACCT 107	Accounting Ethics	3			
ACCT 108	Volunteer Income Tax Assistance Program I	1			
ACCT 109	*Volunteer Income Tax Assistance Program II	1			
ACCT 110	*Excel for Business and Accounting	1			
ACCT 290	CWE/Internship for Accounting Related Fields	1-4			
FIN 101	*Introduction to Financial Planning	3			
Total major units needed for Associate of Science		35-35.5			
Units Completed					
*Prerequisite/Corequisite					
<i>Courses are not necessarily listed in order of enrollment; see prerequisites</i>					

NOTE: Students interested in transferring as accounting majors should consult with a counselor for appropriate general education & major preparation counseling.