

CERTIFICATE OF ACHIEVEMENT

Finance

The Finance Certificate of Achievement is designed for students who desire to complete a course of study in financial services to gain skills and knowledge and to obtain entry-level finance positions in small and medium-sized businesses. It will provide students with basic accounting skills combined with training in financial planning and will serve as an excellent foundation for those choosing to take the National Association of Securities Dealers series 6 or 7 examinations. It consists of 17 units and can be completed in 2 semesters if a student is attending full time.

To acquire the **Certificate of Achievement in Finance**, it is necessary to complete the following courses:

Required Courses		Units	N	IP	C
FIN 101	*Introduction to Financial Planning	3			
FIN 102	*Fundamentals of Financial Management and Investing	3			
ACCT 105	Income Tax Accounting	4			
ACCT 106	Computerized Accounting	3			
ACCT 110	*Excel for Business and Accounting	1			
BUSL 110	Business Law	3			
OR					
MGMT 108	Business Writing				
Total units needed for Certificate of Achievement		17			
Units Completed					
*Prerequisite/Corequisite					