

# CERTIFICATE OF ACHIEVEMENT

## Finance

The Finance Certificate of Achievement is designed for students who desire to complete a course of study in financial services to gain skills and knowledge and to obtain entry-level finance positions in small and medium-sized businesses. It will provide students with basic accounting skills combined with training in financial planning and will serve as an excellent foundation for those choosing to take the National Association of Securities Dealers series 6 or 7 examinations. It consists of 17 units and can be completed in two semesters if a student is attending full time.

To acquire the **Certificate of Achievement in Finance**, it is necessary to complete the following courses:

Required Courses		Units	N	IP	C
<b>FIN 101</b>	*Introduction to Financial Planning	<b>3</b>			
<b>FIN 103</b>	*Investment Finance				
or		<b>3</b>			
<b>FIN 104</b>	*Business Finance				
<b>ACCT 105</b>	Income Tax Accounting	<b>4</b>			
<b>ACCT 106</b>	Computerized Accounting	<b>3</b>			
<b>ACCT 110</b>	*Excel for Business and Accounting	<b>1</b>			
<b>BUSL 110</b>	Business Law				
OR		<b>3</b>			
<b>MGMT 108</b>	Business Writing				
<b>Total units needed for Certificate of Achievement</b>		<b>17</b>			
Units Completed					
*Prerequisite/Corequisite					